

Argyle Independent School District

2011-2012 Appraisal Calendar

JULY						
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JUNE						
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PDAS Requirements and Explanations	
August 10	PDAS Orientation (at least 5 hours of training for new teachers; refresher for returning teachers)
Sept 12	Section I of the Teacher Self Report Due
Apr 25	Section II and III of the Teacher Self Report is due at least two weeks before the annual summative conference.
May 9	Summative Conference is to be completed no later than 15 working days before the last day of instruction. May be waived in writing by teacher.
	Observations are excluded the first 3 weeks of instruction for teachers who are appraised by PDAS and have had PDAS training.
	Observations are excluded the day before and the day after official school holidays.
	Observations are excluded the days scheduled for end-of-year examinations. (see campus test schedule)
	Observations are excluded the days scheduled for STAAR, TAKS, or other standardized tests. (see campus testing calendar)
	Observation Dates
STAAR/TAKS	No observation dates on STAAR/TAKS days varies by campus. Observation may occur pending impact of classroom teacher.
	Walkthrough visits can occur at the discretion of the appraiser. Documentation will be shared with teacher within 10 days.
	Summative Annual Report is to be provided 5 working days before the summative conference and no later than 15 days before the last day of instruction. Teacher may respond within 10 working days.
	Teacher may also rebut in writing or request a second appraisal within 10 working days after receiving the Summative Annual Report.
	The list of appraisers include: Jeff Butts, Christy Keck, Carol Merka, Scott Gibson, Lisa Lyles, Mandi Pels, Telena Wright, and Chris Daniel (if teacher requests a second appraisal or if there is an area of specialization needed)