

Argyle ISD
2011-2012
External P.E. Policy
and
Application
Argyle Independent School District

EXTERNAL PHYSICAL EDUCATION PROGRAM REQUIREMENTS

The following basic requirements have been established by the Argyle Independent School District and the Texas Education Agency. These requirements must be met and maintained to be eligible for participation in the program.

1. The purpose of the program is to accommodate students who are making a serious effort to develop high level capabilities and to allow them to be involved in an External P.E. program that provides training exceeding that offered in the school district.
2. External P.E. activity programs will be approved for only those students who have been strongly recommended by qualified instructors.
3. Only those students in grades seven through twelve will be eligible for consideration for the External P.E. program. Only one year of External PE credit is necessary for Middle School students. Thus, they will only be allowed to enroll one year in this program.
4. Only those students involved in the activities of **SWIMMING, DANCE, BALLET, GYMNASTICS, EQUESTRIAN, TENNIS, GOLF, SOCCER, and CYCLING** will be considered for the External P.E. program. Others (by application) will be considered by the program directors.
5. Student applying for External Physical Education will be considered under two categories:

Category One:

(High School ONLY, except in special circumstances when approved by MS Principal and External PE Director) These programs typically involve a minimum of 15 hours per week of highly intense, professionally supervised training leading to Olympic caliber performance. Students qualifying at this level may be dismissed from school one period per day for such participation. Students participating at this level may receive a maximum of one-half credit per semester.

Category Two:

These programs are to be of high quality, well supervised by appropriately trained instructors and consisting of a minimum of 5 hours per week. Students certified to participate at this level **MAY NOT** be dismissed from any part of the regular school day. Students participating at this level may receive a maximum of one-half credit per semester.

Category One and Two: The student must participate in a minimum of four days during the school week (Monday – Friday) , plus an additional day that may fall on either the weekend or during the week.

6. Students who are participating in the program for physical education credit **MAY NOT BE ENROLLED IN ANOTHER PHYSICAL EDUCATION CLASS OR ATHLETICS** during this time.
7. The student may not have more than five unexcused absences per semester and remain in the program.
8. Students participating in Category I activities may be dismissed from only first or last period class.
9. The facility will be required to document and certify all efforts to comply with the Texas Essential Knowledge and Skills (TEKS) as they apply to the specific activity being taught.

10. The records concerning attendance, grades, records of competition, contest results, etc. must be fully completed and forwarded to the program director **by the appropriate due date.**

11. The instructor will be required to report a numerical grade at the conclusion of each school grading period.

12. The instructor must constantly observe and evaluate the student's attitude, work habits and progress. If at any time the student fails to maintain this high level of performance, the instructor will be expected to contact the program director and withdraw his recommendation. The student will no longer be considered eligible for the off-campus program.

13. External PE Director will deduct points for grades turned in late. **5 points per day will automatically be taken from the student's 6 weeks grade.**

**ARGYLE INDEPENDENT SCHOOL DISTRICT
2011-2012
EXTERNAL PHYSICAL EDUCATION APPLICATION**

(Mail completed applications to the High School or Middle School office)

ATTN:

Pamela Arrington

800 Eagle Drive

Argyle, TX 76226

parrington@argyleisd.com

Applications received after the first week of school WILL NOT be considered!!

*****A \$75.00 check to cover the External PE fees must be attached to this form. Make checks payable to: Argyle High School.**

TO BE COMPLETED BY STUDENT:

Name: _____ School: _____

Sex: M _____ F _____ Grade: _____ Student ID#: _____

Parent/guardian: _____ Counselor: _____

Address: _____ Activity: _____

City: _____ Zip: _____ Telephone: _____

Home E-mail: _____ **(REQUIRED, please keep updated)**

I am applying for admission into External P.E. for _____ Semester I _____ Category I

(place an X next to the semester and _____ **Semester II**

category requested) _____ **Both Semesters** _____ **Category II**

Name of Facility: _____ Telephone: _____

Address: _____ City: _____

Instructor: _____ Home Phone: _____

Instructor E-mail (REQUIRED): _____

To be completed by school official

FOR DISTRICT USE ONLY:

Date rec'd _____ **Rec'd by** _____

TO BE COMPLETED BY PARENT AND STUDENT:

PARENT PERMISSION

I have read the guidelines for External Physical Education and I agree to comply with those regulations. I hereby release the Argyle Independent School District, its employees, agents, and its Board of Trustees from all claims or liability in any way attributable to this program, including all travel to, from and during the program. I also understand that all liability in case of accident or hospitalization is the responsibility of the parent or of the private or commercial school. The Argyle Independent School District is not responsible for accident or hospitalization insurance. I understand that the Argyle Independent School District has no control over the daily activities of the program, quality of the program, or qualifications of the instructor in the program. My son/daughter, _____ has permission to participate in the External Physical Education program for _____ at _____
(Off-campus activity) (Off-campus facility's name)

Parent/guardian Signature _____ Date: _____

Student Signature _____ Date: _____

TO BE COMPLETED AND SIGNED BY THE FACILITY INSTRUCTOR:

TENTATIVE SCHEDULE (REQUIRED)

The student must participate in his/her activity, under professional supervision, a minimum of 15 hours for Category I or 5 hours for Category II each week at one approved agency. The records concerning attendance, grades, records of competition, contest results, etc. must be completed and returned to the athletic coordinator at the end of each six weeks period. The following schedule must be completed and signed by the instructor before the application will be considered. The instructor/facility (Room 204) should notify the counseling office, 940-262-7777, if a change occurs in the schedule.

Beginning time/ Ending time /Activity

Monday _____ / _____ / _____

Tuesday _____ / _____ / _____

Wednesday _____ / _____ / _____

Thursday _____ / _____ / _____

Friday _____ / _____ / _____

Saturday _____ / _____ / _____

Sunday _____ / _____ / _____

As a qualified professional instructor, your signature verifies the above schedule and recommends this student possesses the ability to potentially develop into an Olympic-caliber performer if Category I.

INSTRUCTOR'S SIGNATURE: _____ DATE: _____

**ARGYLE INDEPENDENT SCHOOL DISTRICT
2011-2012
EXTERNAL PHYSICAL EDUCATION PROGRAM
INSTRUCTOR AGREEMENT**

_____/_____
Facility /Instructor's Name

As a professional instructor, I am aware of the emphasis on program objectives, grading based on performance and attendance established by public education and the Argyle Independent School District. I understand the problems inherent in a program such as External Physical Education and the importance of maintaining program integrity. Therefore, I will support the following condition to my approval as an External P.E. instructor.

1. The instructor will adhere to the district's guideline for attendance by the student. The student must participate in his/her activity, under professional supervision, a minimum of 15 hours (Category I) or 5 hours (Category II) each week at one facility. All such participation must be under the direct supervision of the instructor.
2. The instructor will keep an accurate record of student attendance.
3. The instructor will forward a numerical grade recommendation based on student performance and attendance as requested.
4. The instructor will submit a written outline of program objectives and activities when requested.
5. The instructor will contact the athletic coordinator at 940-262-7777 ext.7007 or parrington@argyleisd.com if the student's attendance becomes irregular.

I understand that the Argyle Independent School District is accountable for the participation of each AISD student in the External Physical Education program. I will make every effort to cooperate with the district in their accounting procedures.

_____/_____
Instructor's Signature/ Date

Instructor's e-mail: _____

ARGYLE INDEPENDENT SCHOOL DISTRICT
2011-2012
EXTERNAL PHYSICAL EDUCATION PROGRAM
GRADE/ATTENDANCE REPORT

*** IMPORTANT: *Make adequate photocopies of this form for the number of grading periods you will be reporting (3 per semester, 6 per year).***

Student's Name: _____

Activity: _____

Grading Period DUE DATE

Excused Absences

Unexcused Absences

Numerical Grade (0-100)

1st Six Weeks 3 days prior to end of 6 Weeks grading period

2nd Six Weeks 3 days prior to end of 6 Weeks grading period

3rd Six Weeks 3 days prior to end of 6 Weeks grading period

4th Six Weeks 3 days prior to end of 6 Weeks grading period

5th Six Weeks 3 days prior to end of 6 Weeks grading period

6th Six Weeks 3 days prior to end of 6 Weeks grading period

Instructor's Name (print) _____

Instructor's Signature _____

Date submitted _____

This form must be received by the appropriate director by the due date given.

Points will be deducted from the student's average, at the discretion of the External P.E. Director.

Send reports to:

Pamela Arrington, -Business Education

Argyle High School or parrington@argyleisd.com

*****FORMS MUST BE DROPPED OFF AT THE HIGH SCHOOL OFFICE ATTENTION: PAMELA ARRINGTON***